

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM
UNAPPROVED MINUTES
February 1, 2006

**I.
Call to Order
and Roll Call**

Chair Abelardo called the meeting to order at 7:00 p.m. Present were Commissioners Fang, Lee, Lind, Luna, Mohsin, Queenan, and Ranker
Alternates present were Commissioners Choudhury, H. Pham, Villegas, and Wan
Absent: Commissioner M. Pham

**II.
Seating of
Alternates**

Alternates seated: Villegas

**III.
Pledge of
Allegiance**

Commissioner Ranker led the Pledge of Allegiance.

**IV.
Approval of
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Lind, Ranker

Ayes: 9

**V.
Approval of
Minutes**

MOTION to approve the minutes of January 4, 2006.

M/S: Lind, Fang

Ayes: 9

**VI.
Announcements**

Staff announced the Commissioners Recognition meeting on Tuesday, April 4, 2006 at the City Council meeting.

**VII.
Citizens' Forum**

Chair Abelardo invited members of the audience to address the Commission on any item not on the agenda. There were no requests.

**VIII.
Liaison Reports**

a. City Council

Councilmember Polanski introduced herself to the Commission and gave a brief summary of the most recent City Council items. The City Council appointed Heidi Pham as Alternate 4 to the CAC. The Citizens Outreach will be in the Milpitas Post. World Bike Tour will be held on Tuesday, February 21, 2006.

IX.
New Business

a. Subcommittee/Task Force Status Reports.

Neighborhood Preservation (Lee, Mohsin, Queenan, and Luna)
Commissioner Mohsin stated that there was nothing to report.

Community Outreach (Lee and Queenan)
Vice-Chair Lee stated that he received a call from the Milpitas Post who was very interested in the Community Outreach. He gave the Post an overview of the project. Commissioner Queenan stated that the Great Mall would give a location in the mall to give out flyers. He stated the Chamber of Commerce would insert the form in their March Newsletter. Commissioner Mohsin stated he distributed the flyers at the Sunnyhills HOA. Commissioner Luna distributed the flyers at St. Johns. Chair Abelardo distributed the flyers at the Fil-American group. Chair Abelardo asked if the comments or complaints be counted if there is no name on the form. Commissioner Queenan stated yes the comments/complaints would be counted. Commissioner Mohsin asked if the other Commissions were notified. Staff emailed all the Commissions and staff liaisons. Councilmember Polanski stated she presented the flyer at the January CEPAC meeting.

b. CAC 2006 Work Plan.

Chair Abelardo stated that at the January CAC meeting several changes were proposed to the Short Term Goals/Projects to be considered at the February meeting. The Draft CAC 2006 Work Plan with the proposed changes follows:

Annual Recurring Tasks

1. Heritage Tree Nominations (January, May, October)
2. CDBG Public Hearing Process (March)
3. Participate in Arbor Day – NBO booth and Tree City USA designation (April), Global Village, and 4th of July parade (July)
4. National Night Out (August)
5. Neighborhood Beautification Awards (September)
6. Tree Trimming (November)
7. Work Session for Annual Work Plan (December)

Short-term Goals/Projects (prioritized)

1. Tree Planting – Promote tree planting through outreach and tree protection awareness
2. Neighborhood Preservation – Assess whether neighborhoods are overcrowded and recommend strategies to preserve neighborhoods (in progress)
3. Town Hall Meeting – Conduct a Town Hall Meeting in the Fall of election years
4. Outreach Program – Conduct an outreach program to the citizens of Milpitas to obtain feedback on community issues
5. Volunteerism Program – Conduct a program to encourage Milpitas citizens to volunteer
6. Cleanup of Blighted Areas – Determine blighted areas in Milpitas and encourage their redevelopment or conduct a program similar to the “Adopt a Highway” program
7. Expand the Neighborhood Watch Program – Work with City staff to expand the Neighborhood Watch Program

Chair Abelardo read the Annual Recurring Tasks and the Short-term Goals/projects and asked if there were any questions or comments. Commissioner Lind stated that the purpose of this item was to prioritize it and not to redefine the topic. Commissioner

Mohsin asked about Item #5 Volunteerism. Commissioner Lind stated this item centered on the MVP program that already exists.

MOTION to approve the 2006 Work Plan as submitted with the deletion of Item 2 of the Short-term goals - Neighborhood Preservation to be forwarded to City Council.

M/S: Lind, Ranker

Ayes: 9

c. Community Outreach Program.

Chair Abelardo stated this item was previously discussed in the meeting. Commissioner Ranker asked what was the plan to move forward. Commissioner Lind asked the Council liaison how should the Commission proceed. Councilmember Polanski stated that this item would probably be on consent. Commissioner Queenan suggested having staff review and respond to the responses from the community and forward them to the Mayor and Council members. Commissioner Mohsin suggested having a spreadsheet to track the responses on a monthly basis. Send both the letters and spreadsheet to the City Council. Commissioner Queenan suggested sending a memo to the City Council on a quarterly basis.

MOTION to have the Community Outreach Program become a standing item on the agenda.

M/S: Lind, Abelardo

Ayes: 9

MOTION to direct staff to make quarterly reports of the responses from the Outreach Program and forward to City Council.

M/S: Lind, Luna

Ayes: 9

**X.
Adjournment**

Chair Abelardo adjourned the meeting at 8:10 p.m. to the March 1, 2006 meeting.

Respectfully submitted,

Yvonne Andrade, Recording Secretary